



April 8, 2004

CIRCULAR LETTER TO ALL MEMBER COMPANIES

**IMPORTANT MATERIAL
TO BE IMPLEMENTED**

Re: (1) Recoupments
(2) Closing
(3) Amended Report Forms

During a meeting held April 7, 2004, the Board of Governors of this Facility (1) made decisions concerning the Facility's recoupment surcharges for the year beginning July 1, 2004; and (2) adopted revisions in the Surcharge Detail Report form to provide for a new recoupment and the closing of a previous recoupment.

NON-FLEET PRIVATE PASSENGER AUTOMOBILE BUSINESS

"Clean Risks" Recoupment

For non-fleet private passenger automobile business, the Board of Governors voted that a "clean risks" recoupment surcharge of **5.35% (before inclusion of agent compensation)** would be applicable in accordance with law to policies issued to become effective during the twelve months beginning July 1, 2004. This surcharge is to offset a portion of the premium income lost by the Facility because "clean risks" in the Facility are not charged the Facility base rates.

The "clean risks" recoupment surcharge will be applicable to the liability, medical payments, uninsured motorists and underinsured motorists coverage premiums for all non-fleet private passenger vehicles, including motorcycles, under all policies issued to become effective during the twelve months beginning July 1, 2004. This surcharge applies to policies ceded to the Facility as well as to policies retained voluntarily by member companies.

The "clean risks" recoupment surcharge is subject to the payment of agent compensation. The applicable rules and procedures in that regard and other requirements relating to recoupment are set forth on Pages 4-13-1 through 4-13-4 of the NCRF Standard Practice Manual which we request that you review and carefully observe, especially in regard to surcharge adjustments for voluntary policies written at deviated rates. The recoupment surcharge applied to premiums should be the indicated percentage adopted by the Board of Governors adjusted to include agent compensation or commission. Surcharge rates must be rounded to the nearest hundredth of a percentage point in order to assure that proper agent compensation will be provided. Where a carrier pays (or would pay) a 10% commission on non-fleet private passenger car business ceded to the Facility, the "clean risks" recoupment surcharge would be **5.94%** ($.0535 \div .90 = .0594$).

For example, consider a policy for a single-vehicle risk as shown below with total liability, medical payments, uninsured motorists and underinsured motorists coverage premiums of \$374.00 subject to the “clean risks” recoupment surcharge. This policy would have a surcharge of \$22.22 ($\$374.00 \times .0594$).

Coverage	Premiums	Amounts to be Displayed on Policy Declarations or Billing Notice
Bodily Injury	\$157.00	\$168.11
Property Damage	169.00	180.11
Medical Payments	22.00	22.00
Uninsured/Underinsured Motorists	26.00	26.00

As another example, consider a policy for a two-vehicle risk as shown below with total liability, medical payments, uninsured motorists and underinsured motorists coverage premiums of \$992.00 subject to the “clean risks” recoupment surcharge. This policy would have a surcharge of \$58.92 ($\$992.00 \times .0594$).

Coverage	Premiums		Amounts to be Displayed on Policy Declarations or Billing Notice	
	Vehicle 1	Vehicle 2	Vehicle 1	Vehicle 2
Bodily Injury	\$309.00	\$113.00	\$323.73	\$127.73
Property Damage	324.00	121.00	338.73	135.73
Medical Payments	44.00	17.00	44.00	17.00
Uninsured/Under-insured Motorists	64.00	Included	64.00	Included

Loss Recoupment

For non-fleet private passenger automobile business, the Board of Governors voted to recoup no loss for non-fleet private passenger policies. Accordingly, no loss recoupment surcharge is to be applied to premiums for non-fleet private passenger vehicles under policies issued to become effective during the twelve months beginning July 1, 2004.

OTHER THAN NON-FLEET PRIVATE PASSENGER AUTOMOBILE BUSINESS

For other than non-fleet private passenger automobile business, the Board voted to recoup no loss for other than non-fleet private passenger policies. Accordingly, no recoupment surcharge is to be applied to premiums for other than non-fleet private passenger vehicles under policies issued to become effective during the twelve months beginning July 1, 2004.

CLOSINGS AND SETTLEMENTS

The recoupment that the Board voted to close is marked † on the attached exhibit that lists all of this Facility's "clean risks" recoupments and allocations, including those previously closed. As indicated on that exhibit, the recoupment marked † will be closed as of February 29, 2004, and the closing figures will include all developments for that recoupment reported through the February 2004 accounting report cycle. Thus, accounting reports for February 2004, and for any prior month received by April 15, 2004, will be included in the closing figures. Accounting reports received after April 15, 2004, will not be included in the closing figures.

AMENDED REPORT FORM

Enclosed is a revised Surcharge Detail Report form that must be used by member companies for any Surcharge Detail Reports in Paper or Microfiche format requested by the Facility for the month of March 2004 and for any subsequent months until the form is next amended. Reports may be submitted on either paper, microfiche, diskette or CD ROM. Companies are encouraged to use Diskette or CD ROM to facilitate review and processing. Specifications for the Surcharge Detail Report in CD ROM or Floppy Disk format are provided in Exhibits E(2) and E(3) of Section 4 of the NCRF Standard Practice Manual.

Notice that as to the closed "clean risks" surcharges for non-fleet private passenger business, developments subsequent to those reported in the February 2004, accounting report cycle are to be included in reports for subsequent accounting reports cycles. Developments on the closed "clean risks" surcharges are to be included with the corresponding "clean risks" surcharges applicable to policies written to become effective during the twelve months beginning July 1, 2003.

These new forms and reporting requirements should be brought immediately to the attention of personnel responsible for completing and submitting the monthly accounting reports.

Please see to it that the above is brought to the attention of your agents and all interested personnel in your company. Additional copies of this Circular can be obtained from our website www.ncrb.org/ncrf. Questions regarding this circular should be directed to Liz Polley at 919-783-9790 or erp@ncrb.org.

Sincerely,

Edith T. Davis

Director of Operations

Enclosures
RF-04-4

NORTH CAROLINA REINSURANCE FACILITY
SURCHARGE DETAIL REPORT—PAPER OR MICROFICHE

Date _____
 Page _____

Company or Group _____ Code No. _____

Month of _____ 20__

Line Code

3.a.(15) Clean Risks Recoupment Surcharges Written on PPNF Policies Effective 7/1/03–6/30/04 (5.05% ϕ) #

<u>Policy Number</u>	<u>Eff Date</u>	<u>Surcharge Written ϕ</u>	<u>Optional Company Use</u>
xxxxxxxxxxxxx	mm/yy	xxxxxx.xx	xx
	Total	xxxxxx.xx*	

3.a.(16) Clean Risks Recoupment Surcharges Written on PPNF Policies Effective 7/1/04–6/30/05 (5.35% ϕ)

<u>Policy Number</u>	<u>Eff Date</u>	<u>Surcharge Written ϕ</u>	<u>Optional Company Use</u>
xxxxxxxxxxxxx	mm/yy	xxxxxx.xx	xx
	Total	xxxxxx.xx*	

- ϕ Excluding agent compensation or commission.
- * Must equal total reported in corresponding line of Monthly Recoupment Report.
- # Include all runoff activity this month for closed clean risks recoupments.
- ** Policy number format must match cession notice policy number format.

Certified By _____ Title _____ Date Submitted _____

NCRF RECOUPMENTS AND ALLOCATIONS

<u>Type</u>	<u>Loss Period</u>	<u>Applicable to Policies Effective</u>	<u>Which Policies?</u>	<u>% Surcharge</u>
φ Clean Risk Recoupment	---	3/1/80- 2/28/81	All Subj. to SDIP	1.1%
φ Clean Risk Recoupment	---	3/1/81- 9/30/81	All Subj. to SDIP	1.4%
φ Clean Risk Recoupment	---	10/1/81- 3/31/82	All Pointed SDIP	1.8%*
φ Clean Risk Recoupment	---	4/1/82- 3/31/83	All Pointed SDIP	4.0%*
φ Clean Risk Recoupment	---	4/1/83- 3/31/84	All Pointed SDIP	4.2%*
φ Clean Risk Recoupment	---	4/1/84- 3/31/85	All Pointed SDIP	4.3%*
φ Clean Risk Recoupment	---	4/1/85- 3/31/86	All Pointed SDIP	5.7%*
φ Clean Risk Recoupment	--	4/1/86- 3/31/87	All Pointed SDIP	8.1%*
φ Clean Risk Recoupment	---	4/1/87- 3/31/88	All Pointed SDIP	8.8%*
φ Clean Risk Recoupment	---	4/1/88- 6/30/88	All Pointed SDIP	10.8%*
φ Clean Risk Allocation	---	7/1/88- 6/30/89	All PPNF	0.6%*
φ Clean Risk Recoupment	---	7/1/88- 6/30/89	All Pointed SDIP	8.6%*
φ Clean Risk Allocation	---	7/1/89- 6/30/90	All PPNF	2.8%*
φ Clean Risk Recoupment	---	7/1/89- 6/30/90	As Per SDIP	14.6%*
φ Clean Risk Allocation	---	7/1/90- 6/30/91	All PPNF	3.65%*
φ Clean Risk Recoupment	---	7/1/90- 6/30/91	As Per SDIP	12.60%*
φ Clean Risk Allocation	---	7/1/91- 6/30/92	All PPNF	3.85%*
φ Clean Risk Recoupment	---	7/1/91- 6/30/92	As Per SDIP	8.60%*
φ Clean Risk Allocation	---	7/1/92- 6/30/93	All PPNF	6.79%*
φ Clean Risk Recoupment	---	7/1/92- 6/30/93	As Per SDIP	10.23%*
φ Clean Risk Allocation	---	7/1/93- 6/30/94	All PPNF	5.68%*
φ Clean Risk Recoupment	---	7/1/93- 6/30/94	As Per SDIP	5.00%*
φ Clean Risk Allocation	---	7/1/95- 6/30/96	All PPNF	2.98%*
φ Clean Risk Allocation	---	7/1/96- 6/30/97	All PPNF	3.71%*
φ Clean Risk Allocation	---	7/1/97- 6/30/98	All PPNF	4.11%*
φ Clean Risk Allocation	---	7/1/98- 6/30/99	All PPNF	3.63%*
φ Clean Risk Allocation	---	7/1/99- 6/30/00	All PPNF	1.07%*
φ Clean Risk Recoupment	---	7/1/00- 6/30/01	ALL PPNF	5.15%*
φ Clean Risk Recoupment	---	7/1/01- 6/30/02	ALL PPNF	7.22%*
† Clean Risk Recoupment	---	7/1/02– 6/30/03	ALL PPNF	6.79%*
Clean Risk Recoupment	---	7/1/03– 6/30/04	ALL PPNF	5.05%*
Clean Risk Recoupment	---	7/1/04– 6/30/05	ALL PPNF	5.35%*

- These surcharges closed in prior years.
- * Excluding agent compensation or commission.
- † This surcharge closed 2/29/04.